

## **FORPS Meeting minutes**

Date: 26 September 2024

Location: Washington Cricket Club

Present: Vicky, Helen, Judith, Denise, Victoria

Apologies: Sarah, Karen, Pauline, Ashleigh, Keeley, Jean, Julie

### **Welcome**

Welcome to everyone.

Minutes from last meeting accepted.

### **Points from previous meeting**

Review of action points from previous meeting carried out. Points had been cleared.

### **Membership**

Ashleigh Goacher got in touch via Facebook over the summer. Nikki, Vicky and Helen have all been in touch with Ashleigh. Ashleigh sent apologies for tonight's meeting, but we look forward to welcoming her at the next meeting.

Helen has tried to reach out to one of the parents who left details at the new parents' event. No success over the summer – Helen to follow up prior to next meeting.

### **Communication update**

Victoria provided a short update to say she will continue to post on Facebook for upcoming events etc. She has prepared a schedule of future posts which she will bring to the next meeting.

Vicky shared an idea from a PTA Facebook page which was to help increase engagement with our Facebook page – Sharing photos of carved pumpkins at Halloween – Victoria to consider name and creating post.

Discussed free banner – Vicky to reshare details so we can look into getting a banner. It was felt this could be very useful.

Helen shared that the FORPS board needs updating and refreshed following the open morning at school. We discussed what financial information we would share and agreed that it would be best to show amounts raised and spent for the school year rather than a financial year.

### **Recent events / upcoming events**

- Family picnic
  - Everyone agreed this was a lovely event and that parents were more organised this year as they knew what to expect.
- Bingo
  - At the last meeting it was suggested that we hold a bingo night. It was felt that this could be an easy event to hold as we already have the equipment etc.
  - Proposed date – 14 November 2024 – If this does not work for school then look to hold in January / February.
  - Agreed that this would be a family event held after school.

- Halloween disco
  - Proposed date – 24 October
    - If this date is confirmed it would be useful for school to confirm numbers prior to our October meeting to enable crisps and juice to be purchased.
  - Usual set up
    - Crisps and drink for all children.
    - Ticket price to be the same as the last disco.
    - Glow sticks to be sold. We need to check bungalow to see what stock we have.
  - Due to mix up with candy floss delivery for summer fair we will also provide all children with a tub of candy floss as they leave the disco.
- Pre-loved uniform
  - We have received huge amounts of donated uniform. Sorting of the uniform has started but is not yet complete. Suggested that people could go into school on Tuesday 1 October to sort further.
  - It was discussed that we do not have space to keep all of the uniform donated.
    - Judith is going to contact Micky's place and Building blocks nursery to see if they would take any surplus uniform.
- Christmas fair
  - Friday 6 December.
  - Vicky will lead event with support from Helen.

## Finances

Current bank balance £6,698.35.

## Funding requests

- Rickleton Plus
  - £300.00 requested for outdoor display board.
    - Funding agreed in full.
- Mrs Couling – Maths lead
  - £500.00 requested for resources re 'Mastering numbers'
    - Funding agreed in full.
- English team
  - £300.00 requested to part fund subscription for Grammarsaurus.
    - Funding agreed in full.
- EYFS
  - £310.00 requested to fund the purchase of a 'Zonky play sofa' for the outdoor provision.
    - Funding agreed in full.
- EYFS
  - £63.00 requested to purchase magnetic blocks.
    - Funding agreed in full.
      - Request to be put out to parents to see if any additional sets could be donated to school.
- Mrs S O'Connor – SLT
  - £300.00 requested to purchase attendance prizes for the year.
    - Funding agreed in full.

- Mrs Banks – History lead
  - £40-£50 requested to purchase books to enhance learning for ‘Black History Month’.
    - Funding agreed in full.
- EYFS
  - £550.00 requested to purchase resources for messy play for the school year.
    - Funding agreed in full.

### **Big project**

Mrs Banks will attend the October meeting to share information re interactive classroom.

Vicky suggested that we need to increase our fundraising to enable us to help with the funding for the interactive classroom. We could run some additional events which run in the background at school. Examples included ‘Penny wars’, ‘Smarties / raisin’ challenge.

Judith asked if it would be possible to set up a crowdfunding page.

Helen to discuss with Mrs Price.

### **Any other business**

- Denise shared that a student who she reads with had made a request for some additional books. We discussed if it would be possible for children to make requests to FORPS via student council. Helen to discuss with school.
- The idea of a Santa dash was put forward.

### **Action points**

- Helen
  - Reach out to parent from new parent event.
  - Meet with Mrs Price to discuss meeting points and confirm dates of events. Share feedback with FORPS.
  - To discuss with Mrs Price additional ways to raise funds for interactive classroom.
- Victoria
  - Bring communication summary to next meeting to share.
- Vicky
  - Share ‘free’ banner information.
- Judith
  - Reach out to Mickey’s place and Building blocks re uniform.

### **Next meeting date**

Date: Tuesday 15 October 2024

Time: 3.30pm

Location: Rickleton Primary School