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Name:

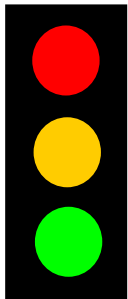
Class:

Initial Attendance Concerns

Attendance Period:

Dear

As you are aware Rickleton Primary School uses the traffic light initiative to monitor the attendance of pupils, enabling time for support and improvement. As part of our commitment to improving the attainment and wellbeing of our pupils we formally monitor attendance to identify any pupil whose attendance causes concern. We then issue a first letter to register our concern with parents/carers.



Red – **89% or below**

Amber – **90% - 96%**

Green Zone – **97% and Above**

Although your child is not yet statutory school age, we have a responsibility to inform you about your child's attendance.

During this routine monitoring of attendance, we have noticed that XXXXX attendance is currently XXXX%. This is below the expected level of attendance.

At Rickleton Primary School we value and reward good attendance as research shows that your child is more likely to achieve their academic attainment and maintain good wellbeing if they have a good attendance record. Hence why we feel it is important to monitor attendance as soon as they start with us in Early Years before their 5th birthday when they do become statutory school age.

This information below illustrates the impact that poor attendance can have on your child's educational success.

Above 97%: Less than 6 days absence a year Pupils in this group will almost certainly achieve the best they can leading to better prospects for the future. Pupils will also get into a habit of attending school which will help in the future.
95%: 10 days absence a year Pupils in this group are likely to achieve the best they can and form a habit of attending school regularly. Pupils who take a 10-day holiday during term time every year can only ever achieve 95% attendance.
92%: 15 days absence a year Pupils in this group are missing three weeks of school per year; it will be difficult for them to achieve their best. The school may consider referring pupils with this level of attendance to the Local Authority.
90%: 19 days absence a year The Government classes pupils in this group as "Persistent Absentees" and it will be almost impossible for them to keep up with work. Parents of pupils in this group could also face the possibility of legal action being taken by the Local Authority.

Please ensure that over the coming weeks your child's attendance improves to meet the minimum expected level of 97%.

We can support you and your child around any attendance issues you may have therefore please do not hesitate to contact school on 01914155050 or our parent support worker, André Sowerby on 07717392658.

Thank you for your cooperation and support with this matter.

Yours sincerely

A handwritten signature in black ink, appearing to read 'J Price', written in a cursive style.

Mrs J Price
Headteacher